

# INFANT / TODDLER SUPPLEMENTAL ENROLLMENT FORMS



Please complete these forms in addition to the regular registration packet.

**CHILD'S NAME:** \_\_\_\_\_

## FOOD

How often: \_\_\_\_\_

Ounces: \_\_\_\_\_

Check one:      \_\_\_ Breastmilk                      \_\_\_ Formula

Check one:      \_\_\_ Warmed                                      \_\_\_ Not warmed

Solids:      \_\_\_ Yes                      \_\_\_ No

Breakfast: \_\_\_\_\_ Lunch: \_\_\_\_\_

## ADDITIONAL INFORMATION / NOTES / INSTRUCTIONS

Diaper Changes: \_\_\_\_\_

Allergies: \_\_\_\_\_

Check one:      \_\_\_ Crawl                                      \_\_\_ Walk

Naps: \_\_\_\_\_

Pacifier:      \_\_\_ Yes                      \_\_\_ No

Additional Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

GROWING HEARTS DAYCARE AND PRESCHOOL

# INFANT FORMULA PROCEDURE



## PREMADE BOTTLES FROM HOME

- Bottles should be mixed and prepared at home
  - All bottles should be transported in a clean, insulated, sanitizable container with an icepack
  - Each bottle should have a lid or covering over the nipple
  - Each bottle should be labeled with:
    - *Name*
    - *Date & Time the bottle was prepared*
    - *Number of ounces*
    - *Bottles are to be discarded after 24 hours of the bottle being prepared*

## BOTTLE FEEDING PROCEDURE

- During bottle feeding the infant is held by the caregiver
- Bottles are not to be propped up or put to bed with the infant
- The leftover contents of the bottle are to be discarded after an hour of the bottle being heated

## Parent Agreement

I, \_\_\_\_\_ (Parent's Name) will provide prepared formula bottles for \_\_\_\_\_ (Child's Name).

*I will take full responsibility for the safety of my child's food during preparation, storage, and transportation to the facility.*

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# INFANT BREAST MILK PROCEDURE



## BREAST MILK PROCEDURE

1. The family must supply sterilized bottles or disposable breast milk bags.
2. The family will store milk in a bottle or bag and refrigerate or freeze the milk. The bottle or bag should contain no more than the amount of milk the child would drink at a single feeding. The milk must be labeled with the Child's name, number of ounces, and the date and time collected.
3. The bottles or bags must be brought to the center in a clean, insulated container with an ice pack.
4. Fresh, refrigerated breast milk must be used within forty-eight hours of the time expressed. Frozen milk may be stored in a refrigerator freezer for three to six months or stored in a deep freezer for six to twelve months.
5. Frozen breast milk may be thawed as follows:
  - a. Frozen breast milk may be thawed under warm water, gently swirled, used within one hour or refrigerated immediately and used within twenty-four hours. Label the bottle with the time and date thawed and method used for thawing (Warm water, or heat thaw).
  - b. Frozen breast milk may be thawed in the refrigerator. Label the bottle with the time and date moved to the fridge and "cold thaw" method and used within twenty-four hours. With this method, never warm the breast milk until ready to feed the child.
  - c. Do not refreeze the breast milk once it has been thawed.

## BOTTLE FEEDING PROCEDURE

- During bottle feeding the infant is held by the caregiver
- Bottles are not to be propped up or put to bed with the infant
- The leftover contents of the bottle are to be discarded after an hour of the bottle being heated.

## Parent Agreement

I, \_\_\_\_\_ (Parent's Name) agree to provide breast milk for my child \_\_\_\_\_ (Child's Name) in sterilized bottles or sterile breast milk bags. I will store the milk in the appropriate serving size for my child. I take full responsibility for maintaining this milk at the appropriate temperature during home storage and transportation to the center.

*I will take full responsibility for the safety of my child's food during preparation, storage, and transportation to the facility.*

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# INFANT SAFE SLEEP PROCEDURES



*Growing Hearts Daycare follows Indiana Safe Sleep Standards*

## **Babies Sleep the Safest:**

- **Alone in the crib.**
  - Pacifiers are allowed, without anything attached.
  - No blankets, stuffed animals, etc.
- **Placed by the caregiver on their back in the crib.**
  - The infant can roll naturally to their side or back.
- **The crib is to have a firm mattress, fitted with a snug crib sheet.**
- **If the infant falls asleep in a swing, bouncer, etc. the caregiver will transfer the child to their crib.**
- **Swaddling is not permitted.**
  - Restraining of the infants arms/hands
  - Sleep items/outfits that are used for swaddling purposes
- **Sleep sacks are permitted.**
  - Zippered or snapped sleep outfit, can be sleeveless or long sleeved

## **Parent Agreement**

I, \_\_\_\_\_ (Parent's Name) acknowledge the standards of Indiana Safe Sleep that caregivers of Growing Hearts Daycare will follow for \_\_\_\_\_ (Child's Name).

Parent / Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_